Labertouche Primary School

We are safe, we are kind, we are curious.

Monday the 2nd of March, 2026

Dear Parent/Guardian,

2026 Parent Payment Arrangements – Labertouche Primary School

Labertouche Primary School is looking forward to another great year of teaching and learning. We would like to advise you of the voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through voluntary financial contributions, fundraising or volunteering your time. Your contributions make a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to organise and coordinate the best possible programs outside of the traditional teaching and learning classroom structure. These financial contributions assist us with the purchasing of specialist program equipment and resources.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Financial Support for Families

Labertouche Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Second-hand Uniform
- State School Relief
- Camps, Sports and Excursions Fund (CSEF) is available for eligible families. Those who received CSEF in 2025 and are still eligible will automatically have their 2026 application processed. An application form is available from the office).

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Chris Adams, Acting Principal, or Vanessa Hoey, Business Manager:

Ph: 03 5628 7503

Email: labertouche.ps@education.vic.gov.au

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Curriculum Contributions – items and activities that students use, or participate in, to access the Curriculum	Amount per student
Classroom consumables, materials & equipment. • Classroom – pens, pencils, textas, glue sticks, writing, graph and scrap books, highlighters, post-it notes, folders, display books, scissors, rulers etc. • Art/Project based work – paint, crayons, canvas, glitter, coloured paper, glue, card, wool, material, clay, wood, beading etc. • Kitchen Program – materials and ingredients • Auslan – subscription • MARC Van Library – subscription • Resilience Project student workbook and diary • Printing and Photocopying of Worksheets & Materials	$ 220
Online subscriptions • Phonics Hero • Maths Online • Assessment programs • Mappen – Inquiry	$ 40
Whole School Events	$25
Foundation Student Levy – Once off payment	**Amount per student**
Purchase of hat, headphones, satchel and whiteboard (once off payment)	$ 55
Other Contributions - for non-curriculum items and activities	**Amount per family**
Maintaining school grounds – e.g., mowing, maintaining gardens etc.	$ 50

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Extra-Curricular Items and Activities – provided on a user-pays basis

Labertouche primary school offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised throughout the year.

Extra-Curricular Items and Activities
Whole school photos – TBC
Optional Year 4-6 school camp – TBC
Other optional excursions / incursions to be scheduled – TBC
Swimming Program - $25 per student

Total Costs per student:

TOTAL COST PER STUDENT:	AMOUNT
Foundation	$340
Year 1-6	$285
Maintenance Contribution per family	$50

Uniform

Labertouche Primary School uniform can be purchased from Hip Pocket Workwear 139 Queen St, Warragul. Or alternately there is limited second hand uniform available at the school office for a gold coin donation**.**

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Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

Payment Methods

We offer a range of payment methods to assist our families:

- **DIRECT DEPOSIT**– Labertouche Primary School Council
  BSB:313 140 ACCOUNT: 12102951
  Please include FAMILY NAME 2026 in description.
- **CASH**
- **PAYMENT PLAN** is available for parents to make regular instalments to suit each individual family's need.

These payment contributions can be made at your earlier convenience, If parents are paying in full, it would be appreciated if this was settled before 2 April 2026 (The last day of Term 1). If you would like to come in and set up a payment plan for 2026, we encourage you to do this. Please come in and see Vanessa at a time that suits you. If you have any questions, do not hesitate to contact me.

Yours in good faith,

Chris Adams
Labertouche Primary School Acting Principal

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PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.

PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.

SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

Labertouche Primary School
35 School Road, Labertouche Vic. Phone: 0356 287 503
www.labertouche.ps@education.vic.gov.au www.labertoucheps.vic.gov.au

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CONTRIBUTIONS FOR 2026 – one form per family.

*Please complete and return this page to the office by **2 April, 2026***

LABERTOUCHE PRIMARY SCHOOL

Curriculum Contributions	**Please write an amount**
Student name:	**$**
Student name:	**$**
Student name:	**$**
Student name:	**$**
Maintenance Contribution:	**$**
Donation	**$**
Total	**$**

Your ongoing support is appreciated, and we are grateful for any contribution you can provide towards the 2026 curriculum.

- ☐ **WE ARE PAYING IN CASH AT THE OFFICE**
- ☐ **WE HAVE MADE A DIRECT DEPOSIT TO THE SCHOOL BANK ACCOUNT**
- ☐ **WE HAVE ARRANGED A PAYMENT PLAN WITH THE OFFICE FOR 2026**

DIRECT DEPOSIT– Labertouche Primary School Council
BSB:313 140 ACCOUNT: 12102951
Please include FAMILY NAME 2026 in description.

Parent Signature: _____ Date:_____

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